

State of New Hampshire Department of Education

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Messages From the Department of Education

May 2012

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ACCOUNTABILITY, ASSESSMENT, CURRICULUM, AND SCHOOL IMPROVEMENT

A. Common Core State Standards (CCSS)

The NH DOE is offering three half day sessions at the Seacoast Professional Development Center (SPDC) on May 21st and 22nd. One session will focus on the eight Common Core Messages developed by the NH DOE that help to capture an overview of the CCSS and investigate resources and tools available to use with staff in order to conduct discussions and work relating to implementation of CCSS. An implementation framework will be shared during this session. The other two sessions take a closer look at the Common Core Standards for Mathematics and English Language Arts and Literacy in History/Social Studies, Science, and Technical Subjects. To register and for more information go to www.k12opensource.org/spdc/.

Contact: Joseph Miller, (603) 271-3594, Joseph.Miller@doe.nh.gov

B. Technology Readiness Tool

The Smarter Balanced Assessment Consortium and the Partnership for Assessment of Readiness for College and Careers (PARCC) have contracted with Pearson to develop a Technology Readiness Tool to support states' planning as they transition to next-generation assessments to be launched in the spring of 2015. This new tool assesses current school capacity and compares that to the technology that will be needed to administer the new online assessments in four areas—devices, device to tester ratio, network infrastructure, and staff and personnel. The first of six data collection windows will be April 2 through June 14, 2012. Subsequent data collection windows will occur once each spring and fall through 2014. A copy of the letter that was sent to principals can be found at www.education.nh.gov/spotlight/ccss/index.htm#tool.

Contact: Stan Freeda, (603) 271-5132, Stanley.Freeda@doe.nh.gov or Joseph Miller, (603) 271-3594, Joseph.Miller@doe.nh.gov

CERTIFICATION

A. Criminal Record Release Authorization Form

New Hampshire Department of Safety has updated the Criminal Record Release Authorization Form for School Employee Criminal History Records Check. There is a slight decrease in cost. More information can be found at

<u>www.nh.gov/safety/divisions/nhsp/ssb/crimrecords/index.html</u>, scroll down to School Employee Background and Criminal Record Check to obtain the form.

Contact: Judith Fillion, (603) 271-3855, <u>Judith.Fillion@doe.nh.gov</u>

DATA

A. i4see

a) EOY Training

The Department will be offering EOY (End of Year) Training on Friday, May 18 and Tuesday, May 22, 2012. This training is provided for district and school staff who are responsible for the EOY submissions. Topics covered will include Trial EOY Enrollment

Uploads, EOY Academic Uploads, District and State Reporting, and Course (and Class) Submissions. Watch the i4see home page for the registration link for both the DOE training sessions and the EOY Webinar.

Contact: Mike Cote, (603) 271-2775, Michael.Cote@doe.nh.gov

b) Course and Class Assignments

Please note that all schools must submit the assignments for all staff along with student rosters (via i4see and/or EIS). The Educator Information System (EIS) will be the source for New Hampshire's HQT data for the 2011-2012 school year.

Contact: Cyndy Currier at ccurrier@mac.com for help with data submissions i4see.help@doe.nh.gov for general questions

B. MS-22 Forms (Report of Appropriations Actually Voted)

A completed Form MS-22 (Report of Appropriations Actually Voted) for each school district must be forwarded to the Bureau of Data Management within 20 days of the close of the school district meeting as required by RSA 198:4-a, II. Note: Copies of the school district meeting minutes, warrant articles and the results of all votes taken should also be forwarded to the Bureau.

Contact: Ron Leclerc, (603) 271-3876, Ron.Leclerc@doe.nh.gov

C. School Board Members

In accordance with RSA 671:31 the forms that were sent out to update information about school board members should be returned to the Bureau of Data Management as soon as possible.

Contact: Sandy Hyslop, (603) 271-2831, Sandy. Hyslop@doe.nh.gov

D. School District Calendars

School District Calendars for 2012- 2013 should be sent to the Bureau of Data Management as soon as they are approved by the district.

Contact: Sandy Hyslop, (603) 271-2831, Sandy.Hyslop@doe.nh.gov

E. School Safety Survey

The School Safety Survey for school year 2011-2012 will be released in June. A preview of the survey and instructions can be found at www.education.nh.gov/data/forms.htm. The survey should be completed after the last day of school to allow for complete information. If you are responsible for entering the data into the survey please make sure that you are able to login into myNHDOE – Education Statistics System (ESS) prior to the end of the school year in case you will need assistance with access to the survey. After the data is entered, Superintendents will need to review the completed surveys and certify them on-line no later than Friday, July 13, 2012 (hardcopies of the survey are no longer accepted). Please remember that submission of this data is required by RSA 193-E:3.

New This Year:

Enhancements to the survey functionality have been made to make saving the survey easier. In addition, some questions are no longer being asked.

Contact: Gretchen Tetreault, (603) 271-5874, Gretchen.Tetreault@doe.nh.gov

F. Teacher Salary Schedules – please be sure to send the 2012-2013 teacher salary schedules as soon as they have been determined for next year.

Contact: Sandy Hyslop, (603) 271-2831, Sandy. Hyslop@doe.nh.gov

HEARINGS

A rulemaking hearing will be held June 20, 2012 in the State Board Room, NH Department of Education, 101 Pleasant Street, Concord, NH 03301, at 11:00 a.m. for rules Ed 506.04 and Ed 614.04 Principal, Ed 506.06 District Administrator, Ed 506.08 Associate Principal, Ed 507.35 Educational Interpreter, and Ed 512, Professional Development. DEADLINE for submission of written comments is June 27, 2012.

Contact: Mary Mayo, (603) 271-3189, Mary.Mayo@doe.nh.gov

INNOVATIONS/INITIATIVES

A. New Hampshire Receives ECS Frank Newman Award for State Innovation

The Education Commission of the States (ECS) will honor New Hampshire's State Board of Education and Department of Education with the prestigious Frank Newman Award for State Innovation at the 2012 National Forum on Education Policy in Atlanta on July 10. The award recognizes the state's bold high school reforms that replace the time-based system of Carnegie units with competency-based learning and the innovation taking place in New Hampshire K-12 schools. Since the 2008-09 school year, New Hampshire high school students earn credits based on their mastery of competencies in each course, no matter how little or much time they need. Working with their teachers, students develop individual learning plans that can include traditional classes, online courses, internships, and working with mentors. View the news release at www.education.nh.gov/news/awards.htm.

Contact: Roberta Tenney, (603) 2079, Roberta. Tenney@doe.nh.gov

SCHOOL APPROVAL STANDARDS

This section applies to both public and non-public schools

A. New Hampshire School Register

The New Hampshire School Register is now available on the NH DOE Web site. If you are looking to print the register then use the .pdf version and print exactly as is. If you would like to use a spreadsheet to keep track of attendance electronically, there is also a .xls version. The .xls version is formatted for printing and has no formulas in it. Formulas can be added to the spreadsheet, however, the NH DOE will only be responsible for the version on the NH DOE Web page. Schools may also use their own software format for the register as long as it

contains the same information as the NH DOE version. The link for the New Hampshire School Register is: www.education.nh.gov/data/forms.htm.

Contact: Sandy Hyslop, (603) 271-2831, i4see.help@doe.nh.gov

SPECIAL EDUCATION

A. Facilitator Program

The *IEP Facilitator Program*, coordinated by the New Hampshire Department of Education, Bureau of Special Education, trains and certifies volunteers to act as NH DOE Special Education team facilitators. Facilitators, at the request of a district or parent(s) and with both in agreement, attend an IEP (Individual Education Plan) meeting on school grounds and facilitate the meeting for all parties involved.

Volunteers must successfully complete the training for this program, agree to facilitate a minimum of eight team meetings over the 24 month period following the training, and maintain the confidentiality of information provided to them. Once certified as a NH DOE Facilitator, volunteers cannot represent themselves as a NH DOE Facilitator in facilitations that have not been arranged by the Bureau of Special Education. The next training is scheduled for Saturday, June 9, 2012 at the Oscar Foss Memorial Library, Barnstead (9:00 a.m. – 5:00 p.m.).

Contact: Pamela Lindberg, (603) 271-1536, Pamela.Lindberg@doe.nh.gov

B. IDEA Federal Funds Application Training

The Bureau of Special Education will provide training for the completion of the FY'13 Federal Funds Application on Tuesday, May 22, 2012, from 9:00 a.m.-11:00 a.m. - NHDOE, Room 15. This is training for special education directors and central office staff, including business managers in the online application under the NH Grants System.

Contact: Terry Stafford, (603) 271-3720, Terry.Stafford@doe.nh.gov

C. Surrogate Parent Program

This is a volunteer program designed to provide a child with a disability with an educational surrogate parent to act as the child's educational decision-maker. As the educational decision-maker you would participate in a child's special education team meetings, represent children whose parents are unavailable or unable to participate in the special education process, and are not responsible for any financial costs or direct care of the child. Volunteers must be at least 21 years of age and complete an application that includes a background check. The NH DOE requires applicants to participate in a nine-hour training, which is offered at no cost to applicants. The training includes information on the special education process and related topics. (Professional Development credits are available for this training) Training Schedule: Saturday, May 19, 2012 at the Rye Public Library, Rye, NH (9:00 a.m.-3:00 p.m.); or Saturday, July 21, 2012 at the Oscar Foss Memorial Library, Barnstead, NH (9:00 a.m.-5:00 p.m.)

Contact: McKenzie Harrington, (603) 271-3739, McKenzie.Harrington@doe.nh.gov

PROFESSIONAL DEVELOPMENT

A. The Career Development Bureau is Offering Two Professional Development Opportunities

a) Pre-Engineering Professional Development Day

Wednesday, May 23, 2012 8:30 a.m.-2:30 p.m.

Workshop Site: Little Hall, NHTI, Concord, NH

A full day of activities are planned. Participants will hear from various teachers and presenters from pre-engineering organizations. Breakout sessions will be conducted with master teachers in EBD and PLTW courses to answer questions and gain deeper knowledge. Software workshops in Inventor, Solidworks, and Key Creator will be available. Different competitions, scholarships, and best practices across the state will be highlighted. PDUs and Lunch is included.

b) New Hampshire Pathways To Prosperity Summit

Thursday, May 24, 2012 8:30 a.m.-1:00 p.m.

Nashua Community College, Nashua, NH

The New Hampshire Manufacturing Extension Partnership and the Career Development Bureau of the NH Department of Education are hosting a statewide conference on May 24 as part of the Harvard Graduate School of Education's Pathways to Prosperity Project. Our goal of the conference is to help better prepare young people to enter careers in manufacturing in the Granite State. We will engage education and industry to ensure alignment with current realities and workforce needs of the advanced manufacturing industry. Attendees will be manufacturers from business and industry, superintendents, principals, CTE directors, career guidance and advanced manufacturing educators.

Contact: Lisa Danley, (603) 271-3867, Lisa.Danley@doe.nh.gov

B. Child and Adult Care Food Program Conference

The 2012 Annual Child and Adult Care Food Program conference, *Sharing the Benefits of Child Nutrition Programs*, identifies that the Child Nutrition Programs are an existing food access and important resource which is under-utilized in NH. This year, we are fortunate to have Erika Argersinger, Policy Director from the *Children's Alliance of New Hampshire* as our Keynote speaker. Erika will discuss the shared goal of public awareness in utilizing the benefits of the Child and Adult Care Food Program. The *Children's Alliance of New Hampshire*, a 20-year old research-based multi-issue advocacy organization, works to better the lives of NH's children, in particular, working to reduce the number of children living in poverty. Please join the NH Department of Education, Bureau of Nutrition Programs and Services, your colleagues, and a dynamic slate of speakers to explore the many options this conference will provide. To register or for more information go to www.education.nh.gov/program/nutrition/trainings_nutr_programs.htm. Registration deadline is May 18, 2012.

Contact: Carole Dennis, (603) 271-3883, Carole.Dennis@doe.nh.gov

C. Seventh Annual APEX Summer Leadership Institute

The APEX Summer Leadership Institute, *Multi-tiered Systems of Support: Teamwork, Leadership, and Data-Based Decision-Making to Prepare Every Student for Career and Adult Life,* is designed for teams from middle and high schools to build their skills and knowledge in implementing Positive Behavioral Interventions and Supports (PBIS) in order to improve their school culture and climate, improve student engagement, and produce higher graduation rates for all students. The Institute is also designed for students to build their personal and community leadership skills and to develop goals for their transition from school to adult life. Finally, the Institute offers an opportunity for policy makers, families, and community members to learn about the advantages of implementing PBIS and a three-tiered framework of school reform. This institute will take place August 15-16, 2012 at the Attitash Inn and Conference Center, Bartlett, NH. For the most updated information, visit www.iod.unh.edu/apexsi.

DEPARTMENT STAFF UPDATES

The Bureau of Special Education is pleased to announce that **Mary Steady** has joined the Bureau as an Education Consultant. Mary may be contacted at (603) 271-3730 or Mary.Steady@doe.nh.gov.

RESOURCES

A. Arts Education in Public Elementary and Secondary Schools: 1999-2000 and 2009-10 This report presents selected findings from a congressionally mandated study on arts education in public K–12 schools. The data were collected through seven Fast Response Survey System (FRSS) surveys during the 2009-10 school year. This report provides national data about arts education for public elementary and secondary schools, elementary classroom teachers, and elementary and secondary music and visual arts specialists. Comparisons with data from the 1999–2000 FRSS arts education study are included where applicable. More information as well as a full copy of the report can be found at http://nces.ed.gov/pubsearch/pubsinfo.asp?pubid=2012014. Arne Duncan remarked, "And I just want to reiterate today that Title I and Title II funds can and should be used to support arts education." Secretary Duncan's opening remarks can be found at:

https://mces.ed.gov/news/speeches/prepared-remarks-us-secretary-education-arne-duncan-report-arts-education-public-eleme.

To learn how New Hampshire stakes up against the national data on arts education read *Measuring Up*, the NH Arts Education Data Project (NH DOE, NHSCA, AANNH). This report provides New Hampshire based data on similar questions asked in the US ED Fast Response Survey System for Arts Education. The New Hampshire report is available at this temporary location: http://aannh.org.dnnmax.com/measuringup/MeasuringUp/tabid/108/Default.aspx.

Contact: Marcia McCaffrey, (603) 271-3193, Marcia.Mccaffrey@doe.nh.gov

B. The Arts and Achievement in At-Risk Youth: Findings from Four Longitudinal Studies The National Endowment for the Arts released a new report on value of arts in education and data showing arts to narrow achievement gap particularly among disadvantaged students. This report can be found at www.nea.gov/research/research.php?type=R.

C. Using Online Courses to Expand Access to Algebra I

In this free webinar, taking place Thursday, May 17th from 12:30 p.m. – 2:30 p.m., the Regional Educational Laboratory Program (REL) - Northeast and Islands (NEI) researchers will describe the design and results from two rigorous, federally funded studies of online Algebra I: (1) "Access to Algebra I: The Effects of Online Mathematics for Grade 8 Students," a large-scale randomized controlled trial that expanded access to Algebra I via an online course for eighth-grade students in predominantly rural schools in Maine and Vermont; and (2) "Assessing the Efficacy of Online Credit Recovery in Algebra I for At-Risk Ninth Graders," an experimental trial comparing online versus face-to-face delivery of Algebra I for summer credit recovery for first-time ninth-grade students. Webinar participants will be able to ask questions about both studies as well as other issues related to technology supports for rural educators. For more information about REL-NEI go to http://ies.ed.gov/ncee/edlabs/about.

D. Media & Today's Youth

The NH Department of Education Health/HIV program has acquired a number of educational videos that will be placed in the shared curriculum resource library at Keene State College. Films were purchased with licensing for viewing in the classroom and most videos have free downloadable study guides. Join us at the Greater Manchester Professional Development center on May 14, 2012 to preview two timely and thought-provoking films on media's influence on today's youth. "Killing us Softly 4: Advertising's Image of Women" - and "Dreamworlds 3: Desire, Sex & Power in Music Video." The session is free but seating is limited. For more information or to register go to www.gmpdc.org. The first 30 Health Educators will receive the \$75 materials certificate. Professional Development time is available.

Contact: Mary Bubnis, (603) 271 3889, Mary.Bubnis@doe.nh.gov

E. NASA Education Resource

NASA's Do-It-Yourself Podcast activity sets the stage for students to host a show that features astronauts doing experiments on the International Space Station or NASA experts explaining scientific concepts. NASA provides a set of audio and video clips along with links to images and information about a STEM-related topic. Students can choose as many items as they want to include in a project and download them to their computer. Students can use the information provided or conduct their own research to write a script for an audio or video production. For more information go to www.nasa.gov/audience/foreducators/divpodcast/index.html.

OTHER

Roadmaps to Health Prize

The Roadmaps to Health Prize recognizes and honors the efforts and accomplishments of U.S. communities working at the forefront of population health improvement. Throughout the country, people are coming together with a shared vision, strong leadership, and commitment to making needed and lasting changes that broadly improve community vitality. This is happening in large urban settings and small rural ones; it's happening in places with tremendous resources and in places with few resources to draw from; it's happening in places with relatively few health challenges and in places where the challenges are many and daunting. The *Roadmaps to Health* Prize is intended to honor these successful efforts and to inspire and stimulate similar activities in communities across the country. Up to six Roadmaps to Health Prize winning communities will be announced in early 2013 and each will receive a

\$25,000 cash prize. A notice of intent to apply is due May 31, 2012, with the full application due June 7, 2012. For more information go to www.countyhealthrankings.org/roadmaps/prize.

The NH State Council on the Arts (NHSCA)

Schools, after-school organizations, summer programs and home school groups are invited to apply in the General Project Grants category to bring arts presentations and quality arts learning activities to students and youth. This is a competitive grant with a required match. Next postmark deadline is August 3, 2012 for projects taking place between November 1, 2012 and September 30, 2013. For grant information, applications, and guidelines go to: www.nh.gov/nharts/grants or contact Catherine O'Brian, Arts Education Coordinator, (603) 271-0795, or Catherine.R.OBrian@dcr.nh.gov.

Embedded Formative Assessment Workshop

Granite State College is organizing a full day session on Embedded Formative Assessment featuring Dr. Dylan Wiliam, Emeritus Professor of Educational Assessment at the Institute of Education, University of London, where he served as Deputy Director from 2006 to 2010. Throughout his career, he has taught in public schools, directed a large-scale testing program, served a number of roles in university administration, including Dean of the School of Education, and pursued a research program focused on supporting teachers to develop their use of assessment as a key component for learning. The July 18, 2012 keynote/workshop event is \$160 per person, and open for anyone interested to attend. Contact Michelle Fox at michelle.fox@granite.edu to register for this one-day workshop.

Layers of Learning: School Connections for Artist-Educators

Teaching artists, home school parents, and art educators are invited to attend a "Layers of Learning" workshop focusing on the intersection of artistic goals with school curricula, goals and culture. Topics will include balancing meaningful artistic engagement for students with school's needs, such as scheduling, outcomes and assessment. The workshop, lead by Cynthia Robinson, experienced teaching Eco-Artist and part-time art educator in Madison, NH, will be offered twice: Wednesday, May 23, 1:00 p.m. – 4:00 p.m. at the New England Foundation for the Arts (NEFA) in Boston, MA; and Wednesday, May 30, 1:00 p.m. – 4:00 p.m. at Sanctuary Arts, Eliot, ME. Workshops are sponsored by the NH State Council on the Arts (www.nh.gov/nharts) and the New England Consortium of Artist-Educator Professionals (www.artisteducators.org). Pre-registration is required. Cost is \$20. To register go to: www.artisteducators.org or www.aannh.org. For additional information contact Catherine O'Brian, NHSCA Arts Education Coordinator, Catherine.R.OBrian@dcr.nh.gov, (603) 271-0795; or Frumie Selchen, info@aannh.org, (603) 323-7302.

Shaping Our Heritage

Shaping Our Heritage, an exhibit of art work and photos featuring recipients of State Arts Council Traditional Arts Apprenticeship grants from 1995 to 2012, will take place June 8 – July 20, at the newly renovated Map Gallery of the NH State Library on Park Street, Concord. A publication with photographs and excerpts from interviews with artists will be published. Craft demonstrations will take place every Wednesday at the State Library, 11:00 a.m. – 2:00 p.m. during the exhibit. There is no charge for admission and the exhibit is open to the public, from 11 a.m. – 4:30 p.m. For more information on Traditional Arts and the series of events coordinated by the NH State Council on the Arts that honor traditional artists who preserve our heritage, go to: www.nh.gov/nharts or contact Julianne Gadoury at (603) 271-0791.

Barry Conservation Camp

Registration is underway for the 2012 summer camp programs for youth (boys and girls age 10-16) at Barry Conservation Camp in Milan, N.H. A weekly, overnight summer camp operated by the UNH Cooperative Extension 4-H Program and the N.H. Fish and Game Department, Barry Camp is perfect for youth who enjoy hands-on learning about outdoor skills and the environment. To select camp programs and register, visit http://extension.unh.edu/4H/4HCamps.htm or e-mail 4Hcamps@unh.edu or call 603-788-4961.

2012 Letters About Literature State Results

The names of the students whose letters were recognized as New Hampshire semi-finalists in the 2012 Letters About Literature competition are available at http://lal.nhbookcenter.org. Thanks to all the schools who encouraged their students to participate in this Center for the Book at the NH State Library project.

2012 Summer Youth Employment Program

The new 2012 Summer Youth Employment Program will provide a unique experience for approximately 70 youth entering the workforce. All students will be enrolled in a four-week WorkReadyNH program at Manchester Community College. The youth employment program provides skill-building lessons that are completed at the student's pace. These lessons will prepare students to take the National Career Readiness Certification (NCRC) exam. In addition, there are classroom-based soft skills training components offered in a simulated work environment. Upon completion of this program, students will receive the WorkKeys National Career Readiness Certificate and then be referred to employers for paid employment in the community for the duration of the summer until school resumes. The WorkKeys National Careers Readiness Certificate is an indicator that the job seeker has achieved sufficient skills to manage the tasks related to entry-level employment. Graduates also receive a certificate from the Manchester Community College indicating they have completed the NCRC program and Soft Skills Program, signaling to future employers that they have acquired valuable job skills and are ready to work. The program is open to Manchester youth age 16 and older. For additional information regarding the program or eligibility requirements, please contact Carlos Agudelo at 624-6470 or via email at cagudelo@manchesternh.gov. Employers who would like to participate in the program and help educate the future of our workforce, please contact Will Stewart at the Greater Manchester Chamber of Commerce, (603) 666-6600 ext. 107.

The Healthier US School Challenge (HUSSC)

The HUSSC is a program that offers a cash prize to schools for different levels awarded. The Challenge recognizes schools for excellence in nutrition and physical activity through a coordinated effort and through the attainment of either the bronze, silver, gold, or Gold Award of Distinction level. For more information or to view the application criteria for each level as well as learn about the approval process, please go to: www.fns.usda.gov/tn/HealthierUS/2012criteria_chart.html.

Contact: Cheri White, (603) 271-3860, Cheri.White@doe.nh.gov